Employment Application

Date you can start: _____   Date available until: _____

Applicant Information

Full Name: _____   Date:_____
Last   *First*   *M.I.*

Address: _____
Street Address   *Apartment/Unit #*

_____
City   *State*   *ZIP Code*

Phone: _____   Email_____

Date Available: _____   Social Security No.:_____   Desired Salary:$_____

Position Applied for: _____

Are you a citizen of the United States?   YES ☐ NO ☐   If no, are you authorized to work in the U.S.? YES ☐ NO ☐

Have you ever worked for this company?   YES ☐ NO ☐   If yes, when?_____

Have you ever been convicted of a felony?   YES ☐ NO ☐

If yes, explain: _____

Education

High School: _____   Address:_____

From: _____ To:_____   Did you graduate? YES ☐ NO ☐   Diploma:_____

College: _____   Address:_____

From: _____ To:_____   Did you graduate? YES ☐ NO ☐   Degree:_____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES □ NO □ Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:$_____ Ending Salary:$_____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES □ NO □

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:$_____ Ending Salary:$_____

Responsibilities: _____

From: _____ To:_____ Reason for Leaving:_____

May we contact your previous supervisor for a reference?
YES ☐ NO ☐

Company: _____ Phone:_____

Address: _____ Supervisor:_____

Job Title: _____ Starting Salary:$_____ Ending Salary:$_____

Responsibilities: _____

From: _____ To:_____ Reason for Leaving:_____

May we contact your previous supervisor for a reference?
YES ☐ NO ☐

Military Service

Branch: _____ From:_____ To:_____

Rank at Discharge: _____ Type of Discharge:_____

If other than honorable, explain: _____

Please list any past injuries that we would need to know	

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date:_____

Employer Signature: _____ Date:_____